

other functions than purchasing activities such as warehousing, but for the purpose of this report, only those hours devoted to purchasing activities were reported. The hours/purchase order ratio for the various groupings is the measure used to evaluate the administrative costs for each of the groups.

## State Agencies

### Purchasing Hours per Purchase Order for State Agencies

	FY '96-'97			FY '99-'00			Percent Improvement
	Purchasing Hrs.	P.O.s Issued	Hrs./P.O.	Purchasing Hrs.	P.O.s Issued	Hrs./P.O.	
Total for Delegated Agencies w/o allocations	136,792	88,551	1.54	131,926	74,147	1.78	
P&C (allocated)	29,848			36,529			
ITS (allocated)	0			4,690			
Total for Delegated Agencies (incl. P&C and ITS hours)	<b>166,640</b>	<b>88,551</b>	<b>1.88</b>	<b>173,145</b>	<b>74,147</b>	<b>2.33</b>	<b>(23.9%)</b>
Total for Non-delegated Agencies w/o allocations	171,784	66,255	2.59	160,269	77,225	2.08	
P&C (allocated)	37,529			44,466			
ITS (allocated)	0			5,710			
Total for Non Delegated Agencies (incl. P&C and ITS hours)	<b>209,313</b>	<b>66,255</b>	<b>3.15</b>	<b>210,445</b>	<b>77,225</b>	<b>2.72</b>	<b>13.7%</b>
Total	375,953	154,806	2.42	383,590	151,372	2.53	(4.5%)

*Note: P&C and ITS allocations were determined by the percent of requests sent by each group of agencies to P&C and ITS. The resulting percent was then used to assign the hours from P&C and ITS.*

The number of purchasing hours per purchase order issued increased by 23.9% from FY '96-'97 for those agencies with increased delegation. For the same years, the number of purchasing hours per purchase order for non-delegated agencies improved by 13.7%. However, the delegated agencies still reported fewer hours per purchase order than did the non-delegated agencies (2.33 versus 2.72 hours per purchase order).

## Universities

### Purchasing Hours per Purchase Order for Universities

University	FY '96-'97			FY '99-'00			Percent Improvement
	Purchasing Hrs.	P.O.s Issued	Hrs./P.O.	Purchasing Hrs.	P.O.s Issued	Hrs./P.O.	
Total for Delegated Universities w/o allocations	215,227	125,961	1.85	191,624	116,931	1.69	
P&C (allocated)	17,657			6,259			
Total for Delegated Universities (incl. P&C hours)	<b>232,884</b>	<b>125,961</b>	<b>1.85</b>	<b>197,883</b>	<b>116,931</b>	<b>1.69</b>	<b>8.6%</b>
Total for non-delegated universities	41,508			32,816			
P&C (allocated)	3,413			1,104			
Total for Non Delegated Universities (incl. P&C hours)	<b>44,921</b>	<b>27,642</b>	<b>1.63</b>	<b>33,920</b>	<b>17,663</b>	<b>1.92</b>	<b>(17.8%)</b>
Total	277,805	153,603	1.81	231,803	134,594	1.72	4.9%

*Note: P&C allocations were determined by the percent of requests sent by each group of agencies to P&C. The resulting percent was then used to assign the hours from P&C.*